

Position Fact Sheet

So you want to be a Residential Technician? You may be asking yourself...

What are the requirements for this position? You must be at least 18 years old; you must have a valid driver's license (a DMV check will be completed upon hire) and a high school diploma / GED. We prefer that applicants have a minimum of 1 to 3 months relevant experience, training, and / or education. Nurse's aide and / or nursing home care experience is a plus. You must be able to attend mandatory preservice training within the 30/90 day time frame as well as ongoing mandated annual trainings.

How much will I be paid? The starting pay rate as of 1/1/17 is \$ 10 per hour for a regular employee and \$9 per hour for a Temporary/Substitute.

Where will I be working? You may be assigned to one of several Residential Programs in Gloucester County working with men and women with developmental disabilities. Whereas, we make every effort to match an employee with the needs of a specific program, keep in mind that based on the needs on an individual program you may be reassigned at any time.

What hours will I work? Our group homes are staffed 24 hours a day, 7 days a week, 365 days a year. This includes nights, weekends, and holidays. Scheduled shifts are generally 12 midnight to 8am, 8am to 4pm, and 4pm to 12 midnight. (Certain specific program needs may dictate variation of these times.) You can be expected to be scheduled any of these shifts in a given month. Every effort will be made to work with you in consideration of school schedules, 2nd jobs, and childcare issues, etc. However, the needs of the program will always be our first priority.

Will I receive benefits? Fulltime positions (32-40 hours per week) offer a full benefit package which includes medical and dental insurance, prescription plan, life insurance, pension, vacation, sick, and personal time. Voluntary vision plan. Part time positions offer a partial benefit package. Temporary and substitute positions do not include a benefit package. Benefits will begin within 90 days.

What will my job duties include? You will be expected to demonstrate on a daily basis to lift and / or move 25 pounds, and occasionally lift and / or move up to 100 pounds. Additional job responsibilities will include, but are not limited to:

- Assisting consumers with personal hygiene, i.e. bathing, grooming, shaving, dressing, etc.; assisting consumers in/out of bed, bathroom, van, wheelchair, up/down stairs.
- Assistance with activities of daily living (ADL's), i.e. feeding, toileting, changing diapers.
- Accompany consumers outside of the home, serving as a guide, companion, and aide.
- Administering of medications.
- Provide consumers with recreational opportunities.
- Evaluate and document consumer progress as needed.
- Perform a variety of miscellaneous duties: obtaining/purchasing food and household supplies, cleaning, laundry, meal preparation, running errands, maintaining physical appearance of the home inside and out, driving/operating agency vehicles (mini vans and 15 passenger vans), and **all other duties as assigned**.

So you want to be a Day Program Technician? You may be asking yourself...

What are the requirements for this position? You must be at least 18 years old; you must have a valid driver's license (a DMV check will be completed upon hire) and a high school diploma / GED. We prefer that applicants have a minimum of 1 to 3 months relevant experience, training, and / or education. You must be able to attend mandatory preservice training within the 30/90 day time frame as well as ongoing mandated annual trainings. Experience with crafts, landscaping, cleaning and/or nurse's aide or nursing home care experience is a plus.

How much will I be paid? Day program positions are full time positions as of 1/1/17 start at \$ 750.00 biweekly.

Where will I be working? You may be assigned to one of several Adult Training Sites in Gloucester County working with men and women with developmental disabilities. Whereas, we make every effort to match an employee with the needs of a specific program, keep in mind that based on the needs on an individual program you may be reassigned at any time.

What hours will I work? You will work 37.5 hours per week. Day programs are open Monday through Thursday 8:30am to 4:00pm, Friday 8:00am to 3:30pm, with the exception of major holidays.

Will I receive benefits? As a fulltime employee you will receive a full benefit package which includes medical, and dental insurance, prescription plan, life insurance, pension, vacation, sick, and personal time. Voluntary vision plan. Benefits will begin within 90 days.

What will my job duties include? You will be expected to demonstrate on a daily basis to lift and / or move 25 pounds, and occasionally lift and / or move up to 100 pounds. Additional job responsibilities will include, but are not limited to:

- Assisting consumers with personal hygiene, i.e. bathing, grooming, shaving, dressing, etc.; assisting consumers in/out of bed, bathroom, van, wheelchair, up/down stairs.
- Planning and implementing daily program activities.
- Assistance with activities of daily living (ADL's), i.e. feeding, toileting, changing diapers.
- Accompany consumers outside of the home, serving as a guide, companion, and aide.
- Administering of medications.
- Provide consumers with recreational opportunities.
- Evaluate and document consumer daily progress.
- Perform a variety of miscellaneous duties: obtaining/purchasing program supplies, maintaining physical appearance of the program inside and out, driving/operating agency vehicles (mini vans and 15 passenger vans), and **all other duties as assigned.**